

Susquehanna Valley Chamber of Commerce and Visitors Center

2017 Event Applications

445 Linden Street PO Box 510 • Columbia, PA 17512 • (717) 684 - 5249 • www.PaRivertowns.com

2017 Events



36th Annual Antique, Art & Craft Show

Saturday, June 24, 2017

(rain date: July 8, 2017)

8 AM to 2 PM

200 vendors

8,000 attendees

Located in Columbia's Locust Street Park and along Locust Street



29th Annual Bridge Bust

Saturday, October 7, 2017

(rain date: October 14, 2017)

8 AM to 4 PM

Over 300 vendors

20,000 attendees

Located on the Veterans Memorial Bridge (Rt 462) crossing the Susquehanna River between Lancaster and York Counties

Payment Information

SVCC offers a flexible plan to pay your space fee. Watch for three different time-sensitive price points: early, regular, and late entry fees.

SVCC will accept cash, checks, or credit card payments for your event spaces. We accept MasterCard, Visa, and Discover. Please note that we will charge you \$35 to cover bank fees *each time* your check is returned for *insufficient funds*.

Hold Options

Can't pay in full right away? Hold your space by sending us a non-refundable \$20 per space deposit. Pay the balance due by the middle of the regular payment period. See individual applications for fees and dates.

Want to hold your space but worry about forgetting to follow through? Send us a post-dated check to cover all space fees. Please be sure that the date you use for your check falls before the middle of the regular payment period. See individual applications for fees and dates. When using this option, please send separate checks if you wish to participate in both events.

Communications Process

As much as possible, SVCC will communicate with you through email and through our website (www.PaRivertowns.com).

In lieu of mailed confirmation cards, your space number and any other information will be emailed to you. Please be sure your application includes an email address that you check regularly. Please type or clearly print your email address.

We understand that some vendors may not have an email address. In those cases we will mail your confirmation card.

Make a note of your space number. Having it available when you arrive for the event helps to facilitate the set-up process.

Please check our website periodically for announcements and updates that we need to call to your attention.

Space Confirmation

Antique, Art & Craft Show

- Vendors from last year who wish to return to the SAME SPACE must apply prior to March 31.
- New spaces will be assigned after March 31.

Bridge Bust

- Vendors from last year who wish to return to the SAME SPACE must apply prior to May 31.
- New spaces will be assigned after May 31.

Applications that have been declined will be notified by mail.

Cancellation Information

The Antique, Art & Craft Show and the Bridge Bust now have established rain dates. Please check our website www.PaRivertowns.com for weather-related announcements in cases where conditions appear questionable. Decisions to utilize the rain date will be posted by 5 pm the evening before the event. If you are unable to attend on the rain date, no refund will be issued. If SVCC cancels *on the rain date* a 50% refund will be issued to vendors.

If personal conditions cause you to be unable to attend a show for which you are registered, SVCC will not issue a refund. However, we are aware that unforeseen situations arise. Please contact us should you find yourself in this predicament. *Failure to appear or early withdrawal will jeopardize your participation in future events.*

This document includes 8 pages:

- cover page (page 1),
- event information (pages 2 through 6),
- Antique, Art & Craft Show application (page 7), and
- Bridge Bust application (page 8).

2017 Events

General Information (continued)

Sales Tax Number

Vendors are required to provide a valid PA Sales Tax License Number in the space provided on the application page. These numbers are verified by state officials prior to the event date through the Harrisburg office. Vendors who are non-compliant will hear directly from this state office and will not be able to participate unless the problem is resolved.

All vendors selling new or used merchandise within the State of Pennsylvania are required by law to have a Pennsylvania State Sales Tax License. Even if a vendor sells only once or twice a year, it is still necessary to have a license because, according to the law, the sales are in competition with other vendors also selling. There is no fee involved in obtaining a license. PA sole proprietor vendors who come to more than two shows a year and all in-state or out-of-state corporations must complete the PA-100

form. It is suggested that this form be completed and submitted online so you will be able to receive your tax number within one week. Access it online at www.pa100.state.pa.us and click on PA100 Registration. Out-of-state sole proprietor vendors may download the PA-518 Transient Vendor application. If you have any questions or need assistance in filing, you may contact the Department of Revenue at 717-425-7700 and ask for the agent on duty. You may also access www.revenue.state.pa.us if you wish to research anything further online.

SVCC will accept only vendors with a valid, compliant sales license tax number. Do not confuse your sales tax license number with your federal EIN number or an exemption number.

Space Restriction

Vendors may not purchase an additional space for either event for the purpose of parking a vehicle. Spaces must contain appropriate product for sale.

Emergencies

Emergency services are provided on site during each event. For **ANY** emergency situation that arises, please dial 911.

Shuttle Services

Shuttle services are provided for the use of our event customers. These shuttles **WILL NOT** be operational during set-up or tear-down times. Please refer to specific event information found elsewhere in this literature for vendor parking information.

Before returning your application...

Have you...

- Read all sections of vendor information?
- Provided a valid sales tax number?
- Enclosed photos or photo information, if required?
- Signed the bottom of the application?
- Enclosed credit card information or payment payable to SVCC ?

Please send completed application(s) to
SVCC Events
445 Linden Street
PO Box 510
Columbia, PA 17512

OR email application(s) to svcc@parivertowns.com
*please put name of event(s) in the subject line

Phone: 717-684-5249 Fax: 717-684-5142

Email: svcc@PaRivertowns.com
Web: www.PaRivertowns.com

Special Instructions

If an attendee purchases and leaves an item with you PLEASE write down their contact information including name and phone number. In the case that they do not return for pick up please contact SVCC the Monday following the event so that we may arrange for pick up.

Important Updates

Changes have been made to previously qualifying vendors. Please see information on pages 4 and 6 to confirm that you are still a qualified vendor. If you have any questions please contact SVCC for more information.

ANTIQUE, ART & CRAFT SHOW RULES & REGULATIONS

Please read before completing your vendor application.

1. Receipt of vendor application does not guarantee participation. Spaces are not automatically reserved year to year. Applications must be submitted yearly.
2. Space requests are not guaranteed but every effort will be made to accommodate requests.
3. All vendors in the art and craft category will be screened for quality. Applications that are declined will be notified in writing. Payment will be returned with notification.
4. Vendors must supply a valid PA Sales Tax License Number when applying. See page two of the General Event Information sheet for information on obtaining a PA Sales Tax License Number.
5. Vendors may not sublet to anyone not named on the application.
6. Insurance coverage is the responsibility of the vendor.
7. In the art and craft category, handcrafted items are our preference, priority and the emphasis of this event. Consideration may be given to items that are a combination of original and found items. Selection of vendor and/or craft items is based on quality and/or originality by a volunteer screening team. This event typically draws shoppers looking for handcrafted, specially-made or unique items. Thus, SVCC reserves the right to refuse assignments to anyone offering commercially produced items. **WE DO NOT ACCEPT applications for flea-market type items, business displays or literature handouts.** Inclusion is at the discretion of the screening committee. **We do not accept re-sale items! SVCC will no longer accept independent consultants who represent direct sales companies. See details on the next page.**
8. Antiques must fit acceptable standards for antique and heirloom items: generally at least 50 years old, may be rare, have a unique feature, be novel in its use, or seem to be an early example.
9. Only local non-profit groups (churches, civic organizations, etc.) are permitted to have food spaces. Non-profit organizations that partner with a commercial food vendor may do so only with the approval of the SVCC. Form submitted by the commercial vendor must indicate intended non-profit partner.
10. Trash and recycling containers must be provided at food spaces and maintained during the event.
11. No electricity or water is provided.
12. Vendors may exhibit or sell items only in the category for which they have applied.
13. Vendors may sell from the assigned space only. No solicitation is permitted.
14. Vendors selling items not included in photos submitted for screening may be asked to remove them from the sale area.
15. Vendors are discouraged from bringing pets to the event for liability reasons.
16. Weapons (including life-like toy replicas), fireworks and any items considered dangerous or inappropriate are strictly prohibited. Vendor will be asked to remove them.
17. Streets close at 5 am at which time vendors may start to set up. All vehicles, unless assigned a space on the north side of Locust Street, must be removed to parking areas as directed by 7:30 am. Vendors arriving after 7:30 am may be turned away. Spaces unoccupied by 7:30 am may be filled at the discretion of event staff with no refund to original vendor.
18. Vendors are responsible for the set-up, tear down and clean up of their space/area. Tear down cardboard boxes and packing materials and place them next to the Borough trash containers, not in them.
19. Vehicles are **not** permitted to drive into Locust Street Park for set-up.
20. Vendors must keep display up for the duration of the event. Tearing down before 2 pm is not permitted. Insurance restrictions prohibit vehicles from entering or leaving the event area until directed by event staff.
21. All display racks, tables, chairs, canopy, coverings, etc. are to be provided by the vendor. Tables must be attractively covered to the ground with all packing, boxes, etc. out of sight.
22. In cases where the rain date must be utilized, no refund will be issued for vendors who are unable to attend.
23. Failure to appear or early withdrawal from the event could jeopardize future participation.
24. Failure to comply with any of these rules and regulations will jeopardize future participation.
25. By signing the vendor application, vendor agrees that he/she will comply with the Antique, Art and Craft Show rules & regulations found on this page. Noncompliance will result in removal from the event with no refund. By signing, the vendor further certifies that he/she is the responsible party identified on the application and that he/she is authorized to
 - A. Execute on behalf of the group and
 - B. Accept legal process on behalf of the group

Vendor agrees to indemnify and hold harmless the Susquehanna Valley Chamber of Commerce, its Board of Directors, staff members and volunteers of the Antique, Art and Craft Show, the Columbia Lions Club, Columbia Public Library, The Old Columbia Public Grounds Company, the Columbia Borough School District, the Borough of Columbia, Lancaster County, PA Department of Transportation and business owners and residents of the community. The aforementioned parties are not responsible for any injury, loss, damage, theft, breakage or destruction that may arise or come to the participant, their employees, relations, friends or property from any cause, whatsoever, from this event. All public claims and liabilities levied against the participants are the sole responsibility of the participant.

2017 Antique, Art & Craft Show

Event Information (continued)

Screening Process

In an effort to control and upgrade the quality of this show, the SVCC Board of Directors has implemented screening measures. **Screening will apply to all art and craft vendors for 2017.** ALL vendors are asked to provide at least three color photos of your items and one of your display/set-up. Please follow these guidelines when relaying your photos to SVCC.

- Images may be mailed or emailed
- Images may be found on your website (please provide web address)
- Images may be good quality color photocopies

Photos will not be returned. Our screening committee will review these images for acceptability. If questions arise, you may be requested to provide samples of your work. Please refer to Number 8 in the Antiques, Art & Craft Show Rules and Regulations. Due to the annual change in screening committee membership, some previous years' vendors may not be renewed. Decisions are at the discretion of our screening committee. *No screening fee is charged.*

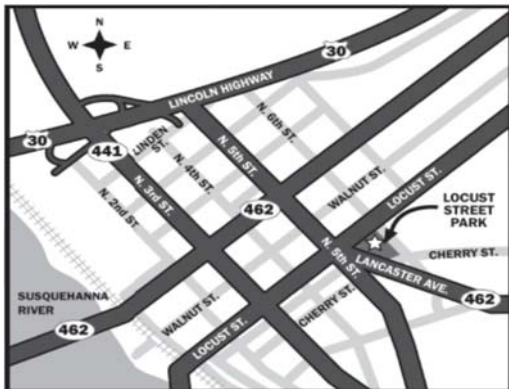
Changes This Year

SVCC announces three changes for the 2017 Antique, Art & Craft Show.

- **In 2017, SVCC will no longer accept independent consultants whose product is compatible with the tenor of the show.** Our focus is returning to antiques and hand crafted items.
- Vendors on the Locust Street side of the Park and the Lancaster Avenue (Rt 462) side of the Park are asked to leave a 5 foot open walkway between the curb and the front of their stands. This will encourage guests to stay on the grassy area and visit all vendors in these regions.
- A rain date of July 8, 2017 has been established for this year's show. Vendors who are unable to attend on the rain date will not be issued a refund. However, failure to show in this instance will not impact future participation as long as advance notification is received by SVCC. Should SVCC need to cancel on the rain date, vendors will receive a 50% refund.

Deadlines to Note

- March 31**end of early registration
- March 31**end of period for returning vendors to reserve the same space(s)
- April 1** notification of space assignment for new vendors begins
- April 30**due date for balance of payment if using a "Hold Option"
- May 31**end of regular registration period
- June 1**late registration available as spaces allow



Unloading Instructions

Vendors must unload quickly and remove cars before setting up. **Vendors may NOT drive in the park.** Limited space assignments include room for a vehicle. Call 717-684-5249 with any questions.

Lot Availability for Vendor Vehicles

Vendors must move their vehicles once unloaded and find parking in nearby locations. Volunteers may direct you to other available locations. These areas are made available for your use:

- Cherry Street above 6th St
- Columbia UM Church parking lots (behind and beside church building at 510 Walnut St)
- Holy Trinity RC Church parking lot (Cherry St between 4th and 5th Sts across from church at 409 Cherry St)
- St. John's Lutheran Church parking lot on Locust St above 6th St
- Municipal Parking Lot at Front and Locust Sts
- Park Vendors—elementary school lot *OR* along 6th St as directed by volunteer

Vendors may NOT park along Rt. 462 at the park area except to unload.

Amenities

Food or drink is available in writing from various vendors and local businesses in the event area. Portable toilets are located throughout the show area. Churches in the event area may have their restrooms open for use.

Tear Down

Vendors may not tear down before 2 pm. Failure to comply may jeopardize future participation in this show. When retrieving vehicles, enter and exit using traffic pattern established on arrival.

Directions to Event

GPS Users

Enter this physical address: 500 Locust Street, Columbia, PA 17512

From the West (York area)

- Rt. 30 E to Columbia/Marietta Rt. 441 exit
- Turn left onto Linden St
- At stop sign, turn right onto Fifth St
- Follow Fifth St to intersection at Locust St. Volunteers will direct you from this point.

From the East (Lancaster area)

- Rt. 30 W to Columbia/Marietta Rt. 441 exit
- Turn left onto Rt. 441
- At the traffic light, turn left onto Linden St
- At stop sign, turn right onto Fifth St
- Follow Fifth St to intersection at Locust St. Volunteers will direct you from this point.

Knowing your space number will facilitate the registration and set-up process.

***In case of emergency, dial 911.
EMS crews are located throughout the event.***

BRIDGE BUST RULES & REGULATIONS

Please read before completing your vendor application.

1. Receipt of vendor application does not guarantee participation. Spaces are not automatically reserved year to year. Applications must be submitted yearly.
2. Space requests are not guaranteed but every effort will be made to accommodate requests.
3. Applications that are declined will be notified in writing. Payment will be returned with notification.
4. Items are not screened for Bridge Bust but SVCC reserves the right to request photos of any item in question.
5. Vendors must supply a valid PA Sales Tax License number when applying.
6. Vendors may not sublet to anyone not named on the application.
7. Insurance coverage is the responsibility of the vendor.
8. Applications will be accepted in these categories: antiques, arts, crafts, commercial food, unique or one-of-a-kind items, independent consultants, and non-profits with a saleable item. Others may be accepted at the discretion of SVCC. Commercial products more suited to a Business Expo will NOT be accepted. Applications for promotional literature handouts only will not be accepted. Applicants with re-sale items who participated in 2016 will be accepted this year. **NO new vendors with re-sale items will be included.** If you are uncertain whether or not your product fits this description, contact SVCC.
9. No electricity or water is provided. Vendors are permitted to provide their own quiet generator.
10. Generators may be in use by vendors near you. We cannot always honor requests to locate your space a distance away.
11. Trash and recycling containers must be provided at food spaces and maintained during the event.
12. Vendors may exhibit or sell items only in the category for which they have applied.
13. Vendors may sell from the assigned space only. No solicitation is permitted.
14. Vendors selling items not described on application may be asked to remove them from the sale area.
15. Vendors are prohibited from bringing pets to the event for liability reasons.
16. Weapons (including life-like toy replicas), fireworks and any items considered dangerous or inappropriate are strictly prohibited. Vendor will be asked to remove them.
17. All vendors must enter the bridge from Second Street on the Columbia side.
18. Check in begins as soon as possible after bridge closing. Vendors will be permitted onto the bridge at approximately 5 am to start set up. Extra vehicles must be removed to parking areas as directed by 7:30 am. Vendors arriving after 7:30 am may be turned away. Spaces unoccupied by 7:30 am may be filled at event staff's discretion with no refund to original vendor.
19. Ample parking for one vehicle including hatch opening or trailer hitch is available behind exhibit space. One space is 20'x20'. Additional vehicles must depart using the Wrightsville (west) side of the bridge by 7:30 am. Space MAY NOT be purchased for parking additional vehicles.
20. Vendors are responsible for the set up, tear down and clean up of their space/area. All packing materials including cardboard boxes must be broken down and stacked beside provided trash receptacles, not in them.
21. Vendors must keep display up for the duration of the event. Tearing down before 4 pm is not permitted. Insurance restrictions prohibit vehicles from entering or leaving the event area until directed by event staff.
22. All display racks, tables, chairs, canopy, coverings, etc. are to be provided by the vendor. Tables must be attractively covered to the ground with all packing, boxes, etc. out of sight. No vendor may sell directly from boxes.
23. Bridge Bust ends at 4 pm when vendors must stop selling and begin tear down. By state requirements, bridge must be vacated by vendors and reopened to traffic by local police at 6 pm. Please help us meet this deadline by vacating as quickly as possible.
24. Extra vendor vehicles will not be permitted to enter the bridge until 4 pm to assist with vendor tear down.
25. In cases where the rain date must be utilized, no refund will be issued for vendors who are unable to attend.
26. Failure to appear or early withdrawal from the event could jeopardize future participation.
27. Failure to comply with any of these rules and regulations will jeopardize future participation.
28. By signing the vendor application, vendor agrees that he/she will comply with the Bridge Bust rules & regulations found on this page. Noncompliance will result in removal from the event with no refund. By signing, the vendor further certifies that he/she is the responsible party identified on the application and that he/she is authorized to
 - A. Execute on behalf of the group and
 - B. Accept legal process on behalf of the group

Vendor agrees to indemnify and hold harmless the Susquehanna Valley Chamber of Commerce, its Board of Directors, staff members and volunteers of the Bridge Bust, the Borough of Columbia, Borough of Wrightsville, Lancaster and/or York County, PA Department of Transportation and business owners and residents of the communities. The aforementioned parties are not responsible for any injury, loss, damage, theft, breakage or destruction that may arise or come to the participant, their employees, relations, friends or property from any cause, whatsoever, from this event. All public claims and liabilities levied against the participants are the sole responsibility of the participant.

2017 Bridge Bust Event Information (continued)

Screening Process

The Bridge Bust is not a screened event. However, we do reserve the right to request photos or a sample of your product. Please refer to Number 8 in the Bridge Bust Rules and Regulations. Decisions are at the discretion of our events committee.

Deadlines to Note

May 31 ... end of early registration

May 31 ... end of period for returning vendors to reserve the same space(s)

June 1 ... notification of space assignment for new vendors begins

July 15 ... due date for balance of payment if using a "Hold Option"

Aug 31 ... end of regular registration period

Sept 1 ... late registration available as spaces allow; *call for space availability before submitting an application*

Directions to Event

GPS Users

Enter this physical address: 300 N 2nd Street, Columbia, PA 17512

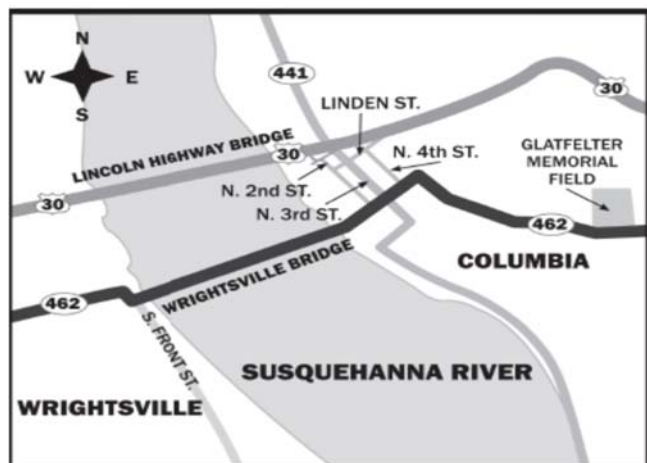
From the West (York area)

- Rt. 30 E to Columbia/Marietta Rt. 441 exit (SVCC Visitor Center on your left)
- Turn right onto Linden St. Proceed to traffic light
- Go through light one block to 2nd St
- Turn left onto 2nd St. to approach bridge. Volunteers will direct you from this point.

From the East (Lancaster area)

- Rt. 30 W to Columbia/Marietta Rt. 441 exit
- Turn left onto Rt. 441
- At the traffic light, turn right onto Linden St
- Go one block to 2nd St
- Turn left onto 2nd St. to approach bridge. Volunteers will direct you from this point.

Knowing your space number will facilitate the registration and set-up process. A volunteer will check you in. Although bridge access begins at 5 am, there may be a long line of vendors waiting; we will move you along as quickly as possible. You **MUST** check-in with a volunteer before entering the bridge.



***In case of emergency, dial 911.
EMS crews are located throughout the event.***

On the Bridge Instructions

All vendors must enter the bridge from the Columbia side. Extra vehicles must exit on the Wrightsville side. Your space includes room for one vehicle. Traffic flow and time management work best when each vendor takes only one vehicle onto the bridge. There is no transportation service provided during set-up or tear down times.

Vendors must unload quickly and remove extra vehicles before setting up. Call 717-684-5249 with any questions prior to the event. Overflow vehicles should be parked in one of these areas:

- **The John Wright Restaurant**—Wrightsville side
Exit the bridge, making a sharp right turn onto Hellam St. At the stop sign, turn left onto Front St. Proceed to the parking area marked by "Vendor Parking" signage.
- **Rotary Park**—Columbia side
Vendors must exit the bridge on the Wrightsville side. Proceed west on Hellam St. Turn right onto Cool Creek Rd at traffic light, continue to Rt. 30 E entrance. Follow "Directions to Event" for arrival *From the West (York area)*.

There can be NO moving vehicles on the bridge after 7:30 am. Vendors must remove extra vehicles by 7:30 am. Vendors arriving after 7:30 am will NOT be permitted to drive onto the bridge for safety reasons. These vendors will be either turned away or directed to another space, if available.

During the day vendors may find use of our Bridge Shuttle helpful. This bus runs throughout the day from one end of the bridge to the other using Route 30. This may be helpful in accessing your second vehicle or your space.

There are over 30 regular portable toilets located along the bridge. In addition, at least 2 handicapped units will be found at the ends of the bridge.

Tear Down

Admission gates are dismantled at 3:30, but the event continues until 4:00. **Vendors may not tear down before 4 pm.** Failure to comply may jeopardize future participation in this show. All vendors must exit the bridge at the show's end using the Wrightsville side. Any vendor who does not follow this rule will not be invited to return.

Vendors must be off the bridge no later than 5:45 pm. This includes thorough clean-up of your area. Please tear down cardboard boxes and stack them next to the trash bins, not in them.

The bridge must be re-opened by the police department at 6 pm. Please abide by this policy so that we may continue to receive approval from the State for future bridge closings.

Changes This Year

SVCC announces two changes for the 2017 Bridge Bust.

- Lettered spaces located off the bridge will be available for \$50. Their use will be reserved for new non-profit participants and for returning vendors who wish to return to their same lettered space assigned in 2016. New vendors should call before applying for one of these spaces to determine availability. **Please note that these space will not be available to business expo-type vendors this year regardless of previous participation.**
- A rain date of October 14, 2017 has been established for this year's show. Vendors who are unable to attend on the rain date will not be issued a refund. However, failure to show in this instance will not impact future participation as long as advance notification is received by SVCC. Should SVCC need to cancel on the rain date, vendors will receive a 50% refund.



36th Annual Antique, Art & Craft Show

Saturday, June 24, 2017 • 8 AM to 2 PM

rain date: Saturday, July 8, 2017

FINAL APPLICATION DEADLINE: June 1 or until event is sold out

CONTACT NAME: _____

BUSINESS/GROUP NAME: _____

PHONE: _____ EMAIL: _____

STREET/BOX : _____

CITY: _____ STATE: _____ ZIP: _____

ITEM DESCRIPTION: _____

PRODUCT PRICE RANGE: _____

PA SALES TAX LICENSE #: _____

(ALL APPLICATIONS MUST INCLUDE A VALID NUMBER HERE. FOR MORE INFORMATION, SEE PAGE 2.)

I am requesting a **SINGLE / DOUBLE** space (circle one)

I **participated last year** and would like to return to the same space(s) noted here:

I **participated last year** in space(s) _____ and would like to make a change as noted here:

OFFICE USE ONLY

Space Assigned _____

Date Received _____

Total Due _____

Amt Pd _____ Payment Type _____

Amt Due _____ Payment Type _____

Returning Vendors: Your prior space(s) will be released for sale if we do not hear from you by March 31; returning applications received after March 31 may be given a new location.

I am a vendor who did not participate last year (new or returning after a lapse). Please check one of these three options.

_____ I prefer placement in the Park _____ I prefer placement on Locust Street _____ I have no preference

New Vendors: You will receive your space number after April 1.

2017 SPACE FEES

	Early Fee Until March 31	Regular Fee April 1 to May 31	Late Fee June 1 to event
Single space	\$ 65	\$ 75	\$ 85
Double space	\$100	\$115	\$125
Antique Vendors	← single space - \$65 (no car); double space - \$80 (includes space for car) →		
Local nonprofit *	\$ 50	\$ 55	\$ 65

* nonprofit new to this event...contact us before applying due to limited space availability in this category

TOTAL DUE

Make payment by credit card, check or money order payable to "SVCC". Include credit card information below.

We accept Visa, MasterCard, and Discover. _____ - _____ - _____ Exp. _____ CVC: _____

\$ _____ Single Space: One space measuring 10' x 10'.

\$ _____ Double Space: One space measuring 25'L x 10'. **Please note:** Only double spaces on the north side of the street will accommodate a vehicle. **These spaces measure 25'L x 20' and will be assigned by request as supply allows.**

\$ _____ **TOTAL DUE**

Check one.

_____ Total enclosed. (Cash, check or credit card payment) _____ Hold fee of \$20 per space enclosed. (Balance due by 4/30/2017)

Screening: Remember that **all** art and craft vendors must submit photos for screening. **Send or email photos, or use the line below to supply a web address where photos may be viewed.**

_____ (web address where images may be viewed)

I have read and understand all vendor information provided in this document and agree to comply with all rules and regulations listed therein.

_____ (signature required)



29th Annual Bridge Bust

Saturday, October 7, 2017 · 8 AM to 4 PM

rain date: Saturday, October 14, 2017

FINAL APPLICATION DEADLINE: August 31 or until event is sold out

CONTACT NAME: _____

BUSINESS/GROUP NAME: _____

PHONE: _____ EMAIL: _____

STREET/BOX : _____

CITY: _____ STATE: _____ ZIP: _____

ITEM DESCRIPTION: _____

PA SALES TAX LICENSE #: _____

(ALL APPLICATIONS MUST INCLUDE A VALID NUMBER HERE. FOR MORE INFORMATION, SEE PAGE 2.)

I am requesting _____ space(s)
(quantity)

I **participated last year** and would like to return to the same space(s) noted here:

I **participated last year** in space(s) _____ and would like to make a change as noted here:

OFFICE USE ONLY		Space Assigned _____
		Date Received _____
Total Due _____		
Amt Pd _____		Payment Type _____
Amt Due _____		Payment Type _____

Returning Vendors: Your prior space(s) will be released for sale if we do not hear from you by May 31; returning applications received after May 31 may be given a new location.

I am a vendor who did not participate last year (new or returning after a lapse).

New Vendors: You will receive your space number after June 1.

2017 SPACE FEES

	Early Fee Until May 31	Regular Fee June 1 to August 31	Late Fee September 1 to event
Commercial food vendor	\$145	\$150	\$160
Nonprofit organization	\$ 50	\$ 55	\$ 65
Vendor with acceptable item(s)*	\$ 90	\$ 95	\$105
Off-bridge lettered space (see page 6)	\$ 50	\$ 50	\$ 50

*see rules for descriptions of acceptable of items

\$ _____ for _____ spaces. (Each space measures 20'x 20'.)

TOTAL DUE

Make payment by credit card, check or money order payable to "SVCC". Include credit card information below.

We accept Visa, MasterCard, and Discover. _____ - _____ - _____ - _____ Exp. _____ CVC: _____

Check one of the following.

_____ Total enclosed. (Cash, check or credit card payment)

_____ Hold fee of \$20 per space enclosed. I will submit the balance due by July 15.

I have read and understand all vendor information provided in this document and agree to comply with all rules and regulations listed therein.

(signature required)